

Nold, Eric

From: Doherty, Paul
Sent: Tuesday, July 29, 2014 12:26 PM
To: Nold, Eric; Larson, Kevin
Subject: Magellan St. Joseph FRP

FYI, game plan for finishing up Magellan St. Joseph FRP:

- Get all applicable revisions to FRP plan from Magellan
- Complete the FRP Plan review and FRP site inspection checklists
 - meet with me to check our answers and finalize a consensus version
- draft and send a transmittal letter to the facility with the completed inspection checklist (only)
- Complete and compile the rest of the attachments for the file copy
 - complete photolog
 - complete figures
 - site location
 - aerial photo
 - topographic
 - discharge pathway
 - compile facility documentation
 - create contact/business card attachment
 - ICIS form
- Attach a copy of the facility transmittal memo and include as an attachment to the file
- Compile final report and file in oil files
- mark down applicable dates in the OJT status spreadsheet

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